



# BROMSGROVE

## PREPARATORY SCHOOL

### APPLICANT INFORMATION FOR THE POST OF HEAD OF DRAMA

Required September 2019

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## BROMSGROVE SCHOOL MISSION STATEMENT

### **FLAIR : DISCIPLINE : ACADEMIC RIGOUR**

Bromsgrove School aims to produce happy, creative, moral citizens who live motivated, fulfilled lives while enriching the lives of others.

It seeks to achieve this through an enlightened, disciplined and broad education that responds to global change while retaining core values.

The Core Values Bromsgrove seeks to foster in its pupils are: Humility and Confidence; Compassion and Ambition; Respect and Curiosity; Tolerance and Vision



## AN OVERVIEW

We require an inspirational Drama teacher to deliver curriculum Drama lessons and provide further opportunities to showcase children's talents on stage and to produce School plays and performances. The new Head of Department will be the public face of the department, will be passionate about the subject and demonstrate flair whilst maintaining the very highest of standards – they will be able and have a real sense of drive and vision. They will seek to promote pupils' enthusiasm for Drama both inside and outside of the formal curriculum.

Bromsgrove pupils are academically ambitious and resilient: their behaviour is exemplary. Whilst the School is not exceptionally selective, pupils are expected to work hard and fulfil their potential. Further down the line, Prep leavers will be expected to achieve 60% A\* / A grade in both GCSEs and A Levels, with a further quarter gaining a B grade. In 2018 Bromsgrove IB Diploma students averaged 38.4 points ensuring that the University of Durham's Value Added data continues to indicate that Bromsgrove pupils' results are amongst the very best in the region bar none.

A major feature of the School is the huge diversity of the extra-curricular activities on offer to pupils. Preparatory children have access to state of the art sports facilities and teams expect to be nationally competitive in all major team sports. It is expected that all staff will contribute in some way to this side of School life. Opportunities also exist for involvement in extra-curricular cultural, dramatic and intellectual pursuits. The Prep School works a six-day week, with Saturdays given to sports and other activities. Pastorally, the Prep School is based on form groups (with a four form entry in Year 3 growing to six forms in Year 8), but House competitions and, in particular, the boarding House, also play key roles in the life of the School. Involvement with the boarding life of the School is encouraged and all staff work one Sunday per year in the boarding house as a minimum. A major refurbishment of the Prep School was completed in 2017. The Performing Arts now benefit from an impressive 300-seater theatre located in the Prep School, providing the school with an outstanding facility to deliver and enjoy the dramatic arts. There is also a dance/drama studio, which is a wonderful creative space. The Routh Concert Hall, opened in October 2017 by Julian Lloyd Webber is a hub of musical activity in the School and local area. Completion of this building work has ensured that academic facilities across the board are unrivalled.

In short, the School is a hardworking environment but offers a diverse range of opportunities for pupils and staff within a strongly academic and ordered framework. We seek to appoint teachers who are passionate about their subjects and the learning experience pupils receive. We aim for them to actively inspire and engage students by putting learning within the context of intrinsically interesting academic disciplines. The School encourages pupils both to reflect on their evolving ability as learners and to demonstrate their ability to learn and understand content and concepts.



## HEAD OF DRAMA

### SPECIFIC RESPONSIBILITIES

- To have safeguarding of children as their priority
- To support the Headmistress in securing the excellent progress and well-being of pupils
- To be an excellent and effective subject teacher
- To promote Drama in the Preparatory School by facilitating activities such as LAMDA, RADA & House Drama.
- To lead and direct termly Preparatory School productions.
- To actively participate in maintaining and raising the standards of the pupils with regard to teaching methods, schemes of work, methods of assessment and discipline.
- To keep full and up-to-date records.
- To attend Parents' consultations and write subject and pastoral reports in line with the reporting calendar.
- To participate in INSET provided by the School during the period of employment and to seek other PPD opportunities.
- To take a full and fair part in the staff duty programme.
- To attend and take part in school and year group assemblies, staff meetings and departmental meetings.
- To be involved in Open Mornings, Entrance testing and Induction mornings.
- To contribute to the wider extracurricular life of the school.
- To take part in organising and supervising educational visits.
- To make an active contribution to Whole School events.
- To support and participate in the Sunday staffing rota of the Prep School boarding house (one Sunday per year).
- To foster positive and professional relationships with parents.

### HEAD OF DRAMA SPECIFIC RESPONSIBILITIES

- To liaise closely with Senior School staff for transition of pupils and curriculum.
- To liaise with Pre-Prep curriculum coordinator regarding teaching and curriculum.
- To support whole-School drama initiatives.
- Oversee and coordinate the curriculum planning.
- Ensure that up-to-date planning and SoW are on the common area, accessible to Deputy Head (Academic)
- To produce and update when necessary the following departmental records:
  - the department policy document.
  - the department development plan.
  - the department financial requirements and records of how budget is spent.
  - the coverage of schemes of work.
  - tracking of pupil's progress, including sub groups: SEND, More able, EAL and Gender.

- Responsible for the Drama curriculum policy document.
- Manage departmental budget.
- Arrange meetings with parents whenever relevant.
- Responsible for the delivery and development of the Drama curriculum and syllabus.
- To keep abreast of current developments in teaching of Drama and attend any appropriate available INSET.

### PERSONAL SPECIFICATION

- To be a qualified Drama teacher, with a passion for all areas of the related curriculum.
- To be an excellent teacher with very good relationships with Preparatory School aged pupils.
- Committed to the highest expectations of pupils and their learning.
- High personal standards of meeting expectations, organisation, paperwork, etc.
- An excellent and effective communicator.
- Able to use data appropriately to monitor and inform planning.
- Able to demonstrate a commitment to ongoing PPD.
- To be an enthusiastic and versatile team player.
- To be able to work under pressure and be self-motivated.
- To be prepared to develop new initiatives.
- To have a smart professional appearance.
- To be able to take an active role in the promotion of the School and its aims and ethos.
- To be able to respond sensitively to pastoral issues.

## HOW TO APPLY

Please visit the School website [www.bromsgrove-school.co.uk](http://www.bromsgrove-school.co.uk) and complete the online Application Form.

**Closing date** for all applications is **Friday 22nd February**, with interviews being held shortly after this.

*The School is committed to safeguarding and promoting the welfare of children and young people. Applicants must be willing to undergo child protection screening including checks with past employers and the DBS.*



# BROMSGROVE SCHOOL - PREP SCHOOL



- 1 Prep School Reception
- 2 Cobham Theatre Entrance
- 3 Maple – Junior Department
- 4 Sports Hall
- 5 Llanwrtyd Centre
- 6 Page House
- 7 Webber
- 8 Routh Concert Hall and Music School
- 9 Health Centre