

# BROMSGROVE SCHOOL

## Registration Form

Please complete in **BLOCK CAPITALS**. Return to the Admissions Department at the address shown on the back page, together with a non-refundable registration fee of £100 for a Day Place/£200 for a Boarding Place. We need this information to be able to process your application for a place.

School of Entry	<input type="checkbox"/> Senior School (13-18)	Photograph	
	<input type="checkbox"/> Preparatory School (7-13)		
	<input type="checkbox"/> Pre-Preparatory/Pre-School (3-7)		
<input type="checkbox"/> Day	<input type="checkbox"/> Full Boarding		<input type="checkbox"/> Weekly Boarding**
** Limited places available, priority is given to pupils living within a 40 minute journey time from the School			
If Sixth Form	<input type="checkbox"/> A level	<input type="checkbox"/> IB	<input type="checkbox"/> ALP (Fifth Form)

A level or IB Subject choices (if known):

### Pupil Details (BLOCK CAPITALS)

Surname (As shown on passport)	Boy or Girl
First Names (As shown on passport)	Preferred Name
Date of Birth	Place of Birth
Nationality	Religious Denomination
First Language	Passport number
Proposed month and year of entry	
House Preferred (Senior School)*	Ethnic Group
* Preference is not guaranteed	

**Connections with the School. Please mention here the names of other members of the family attending Bromsgrove School or registered for entry; or any other connection with the school e.g. Old Bromsgrovian and their relationship to the applicant.**

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### Previous Record

Present School	
Head Teacher (name and title)	Date of Entry
Address	Telephone
Fax No.	Email
Does your son / daughter have any boarding experience?	
Previous School(s), with dates of attendance	

**Parent One/Legal Guardian**

Title (eg. Mr, Mrs, Dr)      First Name      Surname

Marital Status:    Married                       Divorced                       Single                       Cohabiting

Home Address

Postcode      Country

Please indicate if this address is to be used for:    Billing                       Correspondence                       Pupil's Residential Address

Daytime Telephone      Evening Telephone      Mobile Telephone

Email

Occupation

Employer's Business Name and Address

**Parent Two/Legal Guardian**

Title (eg. Mr, Mrs, Dr)      First Name      Surname

Marital Status:    Married                       Divorced                       Single                       Cohabiting

Home Address

Postcode      Country

Please indicate if this address is to be used for:    Billing                       Correspondence                       Pupil's Residential Address

Daytime Telephone      Evening Telephone      Mobile Telephone

Email

Occupation

Employer's Business Name and Address

**Do both parents have parental responsibility for the child? (If No, please give details in a covering letter).** Yes       No**Do both parents agree that the child should attend the School? (If No, please give details in a covering letter).** Yes       No**Other people with parental responsibility**

Please provide the name(s) and current address(es) of any other person with parental responsibility (ie legal responsibility) for the above named child. Their consent to the child attending the school will be required if an offer of a place is made.

**Is there anyone else whose consent to the child coming to the School is required? (If Yes, please give details in a covering letter).** Yes       No

**Is it proposed that anyone other than the parents will pay or guarantee payment of fees? (If Yes, please give details in a covering letter).**

Yes

No

**Contact details of person to whom accounts for fees should be sent (if not Parent or other person with legal responsibility).**

Name

Address

Telephone

Email

Relationship to pupil

**Please disclose any medical condition, health problem, allergy, food intolerance or dietary requirements (for religious reasons) for your child.**

**Please outline any of your child's artistic, dramatic, musical or sporting skills or experience and any other hobbies and interests.**

**Other Schools**

Have you registered your child at any other school(s) and if so, which?

**Why have you chosen Bromsgrove School?**

**How did you find out about Bromsgrove School?**

- Local Reputation
- Friends/Family
- Website
- Educational Agent, please name .....
- Educational Exhibition, please indicate:  
Event: ..... Country: ..... Date: .....
- Present School
- Advertisement
- Other, please state .....

**Would you be prepared to talk to any parents considering sending their children to Bromsgrove School from your part of the world?  
(This applies to overseas parents only).**

- Yes
- No

**For International Applications only – If you are being represented by an Educational Agent, please give contact details.**

Company Name	Contact Name
Address	
Telephone Number	Email Address

**If you have indicated that your child is a resident of a country outside the EEA, or if you have provided a home address for correspondence outside the EEA, please note that the School is required to take steps to ascertain that your child has permission to be in the UK.**

Please confirm whether your child will require sponsorship from the School in order to obtain a visa to study in the United Kingdom at this School (if applicable)

Yes

No

If another valid immigration category applies to your child, please provide full details below:

If your child has or will have a time restricted or temporary visa in any other immigration category (for example as a dependent) please provide a copy of this when returning this form. Please note that we will be unable to process your registration until such copy documentation is provided.

Please note that we reserve the right to:

- a) request further information and sight of documentation in support of your declarations regarding immigration; and
- b) to share information with the UK Visas and Immigration (UKVI) and the Home Office for the purposes of compliance with our responsibilities as a licenced sponsor.

The School may be required to notify and / or supply information relating to your (ie the parents) and / or your child's right to enter, reside and / or study in the United Kingdom to UKVI and the Home Office (and to do so whether we sponsor your child or not).

**Please include a photocopy of the personal details and photograph page of your child's passport.**

## Confidential Information Form

All information received in this form will be treated in confidence.

Child's full name	
Name of parent/legal guardian (1)	
Name of parent/legal guardian (2)	

Please let us know of any:

- learning difficulty
- special educational need
- disability
- behavioural, emotional and / or social difficulty, disciplinary issues.

The information provided in this form will enable the School to consider any adjustments that it may need to make to assist your child to partake in the School's admissions procedure or when he or she enters the School.

Please provide us with as much detail as possible in the space below. Where possible, please provide any relevant documentation such as medical reports, assessments etc.

Prior to the commencement of the admissions process, we will contact you about any special arrangements your child may require.

The information requested on this form is needed because the School has contractual and statutory duties towards your child. For more information about how the School will use your information, and your child's information, please see our pupil privacy notice and our parent privacy notice. Both of these documents are provided with the letter of offer and published on the School's website: [www.bromsgrove-school.co.uk](http://www.bromsgrove-school.co.uk).

## Notes

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admissions requirements of the School at the time offers are made. A copy of the School's Terms and Conditions will be supplied on request.

### How we will use the information provided in this form

This information will be used by the School during the admissions process in order to manage and assess your application and your child's suitability for a place at the School.

For example:

- We may contact your child's current or previous school to ask for a reference;
- We may contact other people with parental responsibility to check they consent to your child joining the School;
- The Confidential Information form will be used to ensure that we have made any reasonable adjustments for your child when they visit the School or during any entrance assessments. Failure to disclose may result in a place being withdrawn.

We may also need to share information with UKVI as outlined above.

If your child is not offered a place, or if you do not accept the offer of a place, we will only retain this information for as long as we need to. Unless there are exceptional circumstances, information is kept for a year after the end of the admissions process.

For more information about how the School will use your information, and your child's information, please see our Pupil Privacy Notice and our Parent Privacy Notice. Both of these documents are published on the School's website. If your child is aged 12 years or over, please discuss the Pupil Privacy Notice with him/her.

## Declaration

I / We request that our child named above is registered as a prospective pupil.

I / We enclose the non-refundable Registration Fee of £100 together with this completed Registration Form, duly signed by me / us.

Signatures of all parents / legal guardians who hold legal responsibility for the child. NB If both parents hold legal responsibility for the child, then both parents must sign the declaration.

	First parent/legal guardian	Second parent/legal guardian
Signature		
Name in full (Please include all names)		
Relationship to the child		
Date		

Registration Fee  
(Cheques made payable to Bromsgrove School)

£100 - Day Place

£200 - Boarding Place

Educational Psychologist's Report  
(if applicable)

Photocopy of personal details and photograph page from their Passport

### Please return to:

The Admissions Department, Bromsgrove School, Worcester Road, Bromsgrove B61 7DU  
E mail: admissions@bromsgrove-school.co.uk Tel: 00 44 1527 579679