



# BROMSGROVE SCHOOL

ADMISSIONS INFORMATION 2018 - 2019



## INTRODUCTION

Thank you for enquiring about a place at Bromsgrove School for your child. This booklet will help guide you through the admissions procedure and give you some useful background information about the School.

The staff in the Admissions office are always happy to talk to prospective parents and to give guidance about applying for a place. Please do contact them if you require any additional information either before registering for a place or during the application process.

Pupils can gain admission to Bromsgrove School in any year group, but the main points of intake are:

**Pre-Preparatory**                      Pre-School and Reception

**Preparatory**                              Year 3, Year 5 and Year 7

**Senior**                                      13+ and Sixth Form

The Admissions staff are always happy to talk to parents looking for a place outside of these main intake points. They can advise about the availability of places.

### Admissions Contact Details

Email                                      admissions@bromsgrove-school.co.uk  
Telephone                                  01527 579679

Mrs Liberty Chance                      ext 347    UK entrants, day and boarding  
Mrs Hannah Purdie                      ext 318    International boarders  
Mrs Jo Courtney                          ext 273    International boarders  
Mrs Amanda James                      ext 383    Visits to Prep / Senior School

Prospective families are encouraged to visit the School. Individual visits will normally include a meeting with the Headmaster, the Headmistress of Prep and Pre-Preparatory School (if appropriate) and other senior staff. We offer taster boarding sessions for Prep boarding applicants, subject to spaces being available.

## GUIDELINES FOR ENTRY

All pupils wishing to gain entry to Bromsgrove School must sit our entrance examinations. A registration form must be completed prior to sitting the examination. Following registration, a confidential report from the current school will be requested, this is also taken into consideration. Offers of a place will be based on performance in the examination.

For pupils wishing to enter the Sixth Form from other British schools, admission is based on an individual interview and GCSE results. Sixth Form candidates wishing to be considered for an Academic Scholarship should submit a scholarship application form at the time of registration.

All international pupils, including those for Sixth Form entry, sit our entrance tests in their own country by arrangement with one of our representatives, alternatively, they may sit the examinations during a visit to Bromsgrove.

The policy for Pre-School and Pre-Preparatory admissions can be obtained directly from Mrs Liberty Chance in the Admissions office.

The entrance examinations that pupils sit are listed below.

### Entry into Years 3 & 4

English, Mathematics and Creative Writing.

### Entry into Year 5

English, Mathematics, Non-Verbal Reasoning and Creative Writing.

### Entry into Year 6, 7 and 8

English, Mathematics, Verbal Reasoning and Creative Writing.

### Entry into Year 9

English, Mathematics and Verbal Reasoning.

## OPEN MORNING DATES 2018 - 2019

**Pre-Preparatory School** Saturday 22nd September 2018

**Preparatory School** Saturday 29th September 2018

### Senior School

13+ Entry Saturday 13th October 2018

Sixth Form Entry Saturday 10th November 2018

Sixth Form Choices Saturday 2nd February 2019

The Sixth Form Choices Information Morning, which is open to our current Fifth Form (Year 11) pupils and prospective Sixth Formers is an opportunity to meet the Heads of Departments for each faculty and to learn about the courses on offer in the Sixth Form.

## ENTRANCE EXAMINATION DATES

Prep School (Year 7 / 11+) Friday 23rd November 2018

Senior School (13+) Friday 11th January 2019

Prep School (Years 3 to 6) Saturday 12th January 2019

Sixth Form (Scholarship Candidates) Tuesday 22nd January 2019

## SCHOLARSHIPS

11+ and 13+ candidates whose performance in the entrance examinations is deemed worthy of consideration for an Academic Scholarship will be invited back for interview by the Headmaster and senior staff. There is no Academic Scholarship application form for external 11+ and 13+ candidates. All 16+ candidates need to complete a Scholarship form. All candidates for Music, Art, Drama and Sport Scholarships need to complete a Scholarship form.

Full details of all Scholarships are available on the School website. There is much competition for Scholarship places, but they offer only a small amount of financial help – the reward is through recognition of Scholars' contribution to their area of excellence within the School. All Scholarships can be supplemented by means-tested bursaries.

The following awards are usually made annually:

- 11+ 4 Academic Awards, 1 Music Award
- 13+ 6 Academic Awards, 2 Music Awards, up to 2 Art Awards, up to 2 Drama Awards and up to 4 Sports Awards
- 16+ 6 Academic Awards, 2 Music Awards, up to 2 Art Awards, up to 2 Drama Awards and up to 5 Sports Awards

### Foundation Scholarships

Bromsgrove maintains a number of places for Foundation Scholars. These awards only operate in respect of day places and preference is given to candidates from Bromsgrove and the surrounding area. Foundation Scholarships are awarded to very able pupils in need of financial assistance. The maximum award is 50% of the day fee, which may be augmented by a means-tested bursary. Candidates wishing to be considered for a Foundation Scholarship should apply in writing to Miss Rachel Scannell, Assistant Head, at the Senior School.

### Academic Scholarships (11+, 13+, 16+)

11+ and 13+ candidates will be invited for interview following the entrance examinations.

- Sixth Form (exam) Tuesday 22nd January 2019
- 11+ candidates (interview) Wednesday 23rd January 2019
- 13+ candidates (interview) Thursday 24th January 2019

### Music Scholarships (11+, 13+ 16+)

Fees remission on lessons for up to two instruments.

- Scholarship auditions: 16+ Wednesday 16th January 2019
- 11+/13+ Thursday 17th / Friday 18th January 2019

### Sports Scholarships (13+, 16+)

An annual award towards payment of sports equipment or sports tour.

- 13+ Assessment: Monday 19th November 2018
- 16+ Assessment: Tuesday 20th November 2018

### Art Scholarships (13+), Art or Textiles Scholarships (16+)

An annual award to help with the cost of materials or art associated trips and visits.

- Scholarship interviews: Friday 18th January 2019

### Drama Scholarships (13+ 16+)

An annual award to help with the cost of drama associated trips and visits.

- Scholarship auditions: Thursday 17th / Friday 18th January 2019

### Bursary Information

Bromsgrove offers a generous provision of scholarships and bursaries. Scholarships reward excellent performance in academe, sport, music and the arts, and carry little or no financial assistance. Bursaries are means-tested and offer assistance with fees. It is possible to apply for both a bursary and scholarship at the same time.

Bromsgrove is committed as far as possible to helping those pupils who would benefit from a Bromsgrove education but whose parents or guardians cannot afford full fees. Parents and guardians wanting assistance with fees are required to fill out a means-test form when applying for a bursary, which can be found on the School website. We recommend that a bursary application form is submitted at the same time as the registration form since early submission is recommended, this should be sent through marked private and confidential as the form indicates. Although Bromsgrove has a generous bursarial fund, all bursaries are allocated from a limited fund; late applicants may be disappointed if they would need bursarial help in order to accept a place when offered. Full details of the bursary application process and the bursary application form can be found on the School website.

## ENTRY PROCEDURE

WHAT	WHEN	INFORMATION
<b>Enquiry</b>	Any time of the year.	Please contact Admissions by telephone 01527 579679 or email admissions@bromsgrove-school.co.uk.
<b>Individual Visit</b>	At any time throughout the academic year.	Please contact the Visits Co-ordinator by telephone 01527 579679 ext 383 or email admissions@bromsgrove-school.co.uk
<b>Registration</b>	After your visit.	Completed Registration Form and Registration Fee (£100) should be sent to the Admissions office; these are needed before we can proceed to apply for confidential school reports from current schools.
<b>Entrance Examinations</b>	November for 11+ candidates, Lent Term for all other candidates.	Alternative entrance examination dates may be offered at the discretion of the Assistant Head. All examinations are held at Bromsgrove School.
<b>Scholarship Examination or Interview</b>	November for Sports Scholarships and January for all other Scholarships.	The Admissions office will advise on deadlines for application. Prior Registration is required for Sports Scholars attending the Assessment Days. Sports Scholars must meet our Entrance requirements and successful candidates (13+) will be required to sit our Entrance Examinations. For Sixth Form candidates, entry is dependent on achieving specific GCSE grades.
<b>Bursaries</b>	Deadline for bursary applications is 4th January 2019.	Bursaries are means-tested. Full details and the bursary application form are available to download on the website. The Administration Manager can advise on the bursary application process: kelvy@bromsgrove-school.co.uk
<b>Taster Days and Nights</b>	Preparatory Boarding candidates may have a taster session (space allowing) after registration and before accepting a place. Taster days are available for Pre-Preparatory applicants.	The Admissions office will advise on the availability of dates for boarder taster sessions.
<b>Places Offered and Accepted</b>	Lent Term for all other points of entry.	Acceptance of a place is required within three weeks of the offer being made.

Please Note: Some of the guidelines may differ slightly for international applicants, the Admission Co-ordinators will be able to advise you.

## ADMISSIONS DATES 2018 - 2019

<b>2018</b>	<b>September</b>	Saturday 22nd	Open Morning for Pre-Prep ages 3 – 7
		Saturday 29th	Open Morning for Prep School years 3 – 8
	<b>October</b>	Saturday 13th	Open Morning for 13+ entry
	<b>November</b>	Monday 6th	Last day for submission of 11+ registration forms
		Saturday 10th	Open Morning for Sixth Form applicants
		Monday 12th	Last day for registration for Sports Scholarships
		Monday 19th	13+ Sports Scholarship Trials
		Tuesday 20th	16+ Sports Scholarship Trials
		Friday 23rd	11+ Entrance and Scholarship examinations
		Monday 26th	Deadline for Music Scholarship applications
	<b>December</b>	Friday 14th	Final date by which 11+ Scholarship decision letters will be posted to parents
<b>2019</b>	<b>January</b>	Friday 4th	Last day for submission of bursary applications and scholarship application forms
		Friday 11th	13+ Entrance examinations
		Saturday 12th	Entrance examinations for Years 3, 4, 5, 6 & 8
		Wednesday 16th	Music Scholarships (16+)
		Thursday 17th	Music Scholarships (11+, 13+) / Drama Scholarships (13+, 16+)
		Friday 18th	Music Scholarships (11+, 13+) / Drama Scholarships (13+, 16+) / Art Scholarships (13+, 16+)
		Saturday 19th	Pre-Preparatory Open Morning
		Tuesday 22nd	16+ Scholarship examinations and interviews
		Wednesday 23rd	11+ Scholarship interviews
		Thursday 24th	13+ Scholarship interviews
	<b>February</b>	Saturday 2nd	Sixth Form Course Information morning
		Friday 22nd	Final date by which all scholarship and bursary decisions will be posted to parents

NB some dates may be subject to change.

## FEES as of September 2018

### DEPOSITS

Registration Fee	
All Registrations	£100
Acceptance Deposit	
Day Place / Forces Boarder	£500*
Boarding Place	£1,000*
Additional Deposit	
Non-European Boarding Place	£11,430*

\*this amount is refunded once the final term's fees and extras have been settled.

### FEES

#### SENIOR SCHOOL

All Years		Fees per term
	Day	£5,555 (including lunches)
	Weekly Boarder	£8,240
	Boarder	£12,430

#### PREPARATORY SCHOOL

Years 3 – 6	Day	£3,880 (including lunches)
	Weekly Boarder	£5,895
	Boarder	£8,080
Years 7 & 8	Day	£5,035 (including lunches)
	Weekly Boarder	£7,130
	Boarder	£9,965

Please note that the prompt payment allowance for settlement within seven days of the start of term is £200 per term, applicable to Senior and Prep School fees. The fee shown is net of this deduction.

### ADDITIONAL CHARGES

#### Music Charges

Per 40 minute lesson	£29.50
Hire of Instrument Per term	£29.50

Please note that ten teaching weeks' notice is required for cessation of music lessons and such notice must be given to the Director of Music.

## PRE-PREPARATORY & NURSERY SCHOOL

### PRE-PREPARATORY

	Fees per term
Reception	£2,660
Year 1, Year 2	£2,930

There is no prompt payment allowance for the Nursery and Pre-Preparatory School

### PRE-SCHOOL

	per session
Half Day (8.00am – 12.15pm)	£32.00
Full Day (8.00am – 3.00pm)	£51.00

Please note a minimum of 5 sessions must be booked.

Aftercare is available from 3.15pm – 6.00pm at £6.90 per hour (charged in half hour sessions).

### Nursery Education Funding

Funding for the free nursery education entitlement of 15 hours for eligible three and four year olds is determined by the Early Years Single Funding Formula. Each eligible child is entitled to a maximum of 5 sessions of 3 hours per week. The rates charged for the additional hours, including lunch, after the allocation of the NEF sessions are shown below:

Half Day (8.00am – 12.15pm)	One Session	£11.50
Full Day (8.00am – 3.00pm)	Two Sessions	£9.70

### After-care (Pre-Prep)

Per hour (3.15pm-6.00pm)	£6.60
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### Late collection (Pre-Prep)

Charge per 15 minutes (after 6.00pm)	£20.00
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## TRANSPORT

The School transport service currently covers the following areas:

Harborne/Edgbaston	Halesowen/Belbroughton
Moseley	Stourbridge
Solihull	Kidderminster/Ombersley
Worcester/Droitwich	Barnt Green
Wythall/ Alvechurch	Redditch
Ullenhall/Studley	Stratford /Alcester
Inkberrow/Feckenham	Blackwell

The exact routes followed can vary from year to year. The cost is £5.20 per student per journey. We offer the following discounts;

2nd child 10% deduction

3rd & 4th child 15 % deduction

To secure a place on our daily bussing, a minimum of five journeys per week need to be booked.

The Transport Manager, Rachel O'Neill, is happy to talk to parents requiring more information. If you wish your child/children to travel on an existing route, please complete and return the online transport request form.

## BOARDING HOUSES

Bromsgrove School has recently made massive investments into its boarding accommodation and is proud to offer facilities of the very highest standard.

### Preparatory School

Page House caters for seventy boys and girls aged from seven to thirteen. These young boarders are cared for by resident Houseparents, supported by a team of tutors and resident staff.

### Senior School

There are six boarding houses:

Oakley                      Girls

Mary Windsor              Girls

Elmshurst                      Boys

Wendron-Gordon              Boys

Housman Hall              Boys and Girls, Sixth Form only

Webber House              Boys and Girls, Sixth Form only

All the accommodation within the boarding houses is of a very high standard. A rolling refurbishment programme means that all the boarding accommodation is updated and decorated regularly.

Pupils board full time, or there is a limited number of spaces for weekly boarders. The weekly boarding fee includes transport on Monday morning and Friday afternoon. We do not operate exeat weekends, so full time boarders are not required to leave the School at any time during term time, other than for School holidays. This means that there is always a large number of boarders on site and that an exciting activity programme is available to them.

## THE GOOD SCHOOLS GUIDE

Bromsgrove was inspected by the Good Schools Guide in February 2017

What The Good Schools Guide says:

### Headmaster

Following a glittering career in New Zealand that embraced the state and independent sector, Peter Clague joined Bromsgrove as head in 2014. Attracted by its sense of heritage and purpose, Peter says it was Bromsgrove's challenge to the traditional public school image that clinched the deal for him. He is a huge supporter of IB and believes that its genuinely international spirit suffuses the whole school, bringing with it a progressive liberalism and excitement about modern educational developments. He has introduced more flexibility in the timetable, with longer lunch breaks for pupils to pursue co-curricular interests, and aligned the prep and senior school more closely, but perhaps the biggest changes are in the importance he is giving to the arts. There is more music and drama than ever before and a huge investment into the building of a new theatre at the prep school and concert hall at the senior school.

'He is not as scary as he looks', said one girl to us, which is more a comment on his height and presence than anything else because he is universally seen as charming and warm. The school is proud of its international leader and feel he mirrors the increasingly global outlook of the school. They like also the way in which he respects the traditions of the school but helps them all to look critically at what works and change what could be better. He is described as a visionary and also praised for being in touch with reality. 'He's not all idealism – he has his finger on the business pulse and is very data focused', one senior member of staff told us. He is a skilled wood turner and works beside staff and students building stage sets. He is an 'awesome' public speaker, pupils told us: 'we never know where his metaphors are taking us'.

His litmus test for everything is 'Is it good for the pupils?'

### Academic matters

This is a school that really does embrace and value the vocational and the academic. A Level, IB and BTec are all on offer in the sixth form and each has its strong supporters. The IB group loves the small, but growing, tightly knit IB community and tells us that they get all the very best teachers – but the other groups said the same, so we assume there are just a splendid lot of wonderful teachers. A Level students assured us they get the breadth through all taking the EPQ (Extended Project Qualification). Geography is 'amazing', politics is 'brilliant' and both attract large A level groups. Science and maths flourish. There are currently nine sets taking single maths and three further maths groups. Results are strong. At GCSE, 64 per cent A\*/A grades in 2016. At the end of the sixth form, virtually all BTec results are double distinctions, the average IB diploma

score was 38 in 2016 and at A level, 86 per cent are A\*-B pretty and 60% at A\*/A. The government contextual value added tables put Bromsgrove as the top independent school in the Midlands in 2016.

The only criticism on curriculum breadth came from parents who wanted the school to be offering much more on the home economics and cookery side of things, but apparently the school is taking this on, and other than that there is an impressive range of opportunities.

Saturday mornings are not compulsory but a large proportion of pupils are likely to be there, not least because that is when some of the additional academic classes take place – whether in the form of catch-up and support 'surgeries' or Oxbridge preparation. There are plenty of other academic interest groups running too for anyone not falling into those categories. For those who miss a Saturday, there are departmental tweets that keep you interested.

Learning support is highly rated, though one parent gave a word of caution that moderate learning difficulties were beyond the scope of the school.

There is a very attractive and well used learning resources centre on three levels and we were delighted to hear it is open till 10.00 in the evening and at weekends. This is the sort of opportunity that makes boarding so attractive to the serious student as well as those who want one long sleepover.

### Games, options, the arts

Everyone was at pains to tell us that this is not just a rugby school. Well it certainly brings home the rugby silverware, winning the last two national finals, but then the girls' netball team are national champions too. There is genuinely a big variety of sport on offer with D teams that inspire just as much enthusiasm as the A teams. The school was ranked fourth in the country this year in School Sports Magazine. The elite senior rugby players do have to make the sort of serious commitment you would expect at national level, so it is not really an option to be in the U18 squad and play the lead in the school play. Sports facilities are excellent as you would expect, with a particularly impressive new indoor arena with pull-out seating for 400 where the national indoor hockey finals take place. The pool and gym are open at weekends for boarders.

There is an exciting variety of clubs and societies and the school has invested heavily in staff on the co-curricular side to make a strong offering for all. Everyone was rightly proud of a girl who had entered an international competition to build an electric car and had ended up racing it at Rockingham. Drama, even before the new theatre is completed, is big and lots of departments - including art and DT - contribute to productions.

Music is getting stronger all the time with smaller lunchtime concerts as well as the big school showpieces. There is Model United Nations and the school sends pupils to the European Youth Parliament. Pupils and parents were keen to tell us that the school looks for what every individual is good at and helps them find their niche and passion.

All year 10s do CCF. Some continue and others take up Duke of Edinburgh awards separately. There are service projects running so everyone makes a community contribution at some stage.

### **Boarders**

At first the size may be a little intimidating but it is that which ensures the wide opportunities and it is ameliorated by the house system. Each house has its own internal family structure with older pupils acting as mothers and fathers and the younger ones as children. At the end of year 11, students can move to a sixth form house, but some can't bear to leave their first boarding house, home from home, at that stage. Apart from those in the sixth form house, everyone eats in a central dining room. There are some separate day houses and one with day pupils and boarders. A full cycle of impressive refurbishment is just about completed.

House tutors have about eight in a group and, with a 50 minute weekly session timetabled, get to know their tutees well. Sixth formers say that if you act like an adult, tutors treat you like an adult. Houses are good at communicating with parents and pupils – there are house newsletters and blogs as well as balls that help create a strong house identity. House competitions are seen as big bonding experiences and we were urged to get onto the school website to enjoy the full splendour of house music competitions.

The medical centre is highly praised. The nurses visit each boarding house every night to check all is fine and the focus on well-being, which includes bringing in outside speakers, is welcomed. Boarders say it is a 'full on' school. If you want to spend your weekends and evenings on a couch, the Bromsgrove experience would be wasted on you.

### **Background and atmosphere**

Teaching staff come from a range of educational backgrounds – Oxbridge as well as the old polys – and this gives a sense that the school is grounded in the realities of life outside. There is a drive to ensure an authentic connection with the local community, who use the sports facilities and will be enjoying the new performing arts additions. Senior pupils have links with local state schools through CCF, D of E and university preparation. There's a sense of energy and hard work. The days are long for boarders and day pupils but they are full of purposeful activities.

It is a large campus, 100 acres, in the middle of Bromsgrove, a medium sized Midlands town. Buildings vary in age and the overall impression is of a site loved, cherished and very well maintained. Teaching blocks are attractive with wide corridors and big classrooms, all well lit. There is a delightful little school museum in the old chapel which is just one of a number of reminders of the school's heritage. There are 11 houses, all but one single sex, some in modern buildings, some in charming older ones; the only co-ed house, in a converted hotel a few minutes from the main campus that was once the home of A E Housman, is a real stunner. The 'new' chapel is very prominent on the school site and there are assemblies three times a week for everyone.

There is a popular café, open all day, for older pupils – but we were assured by earnest sixth formers 'it is never a substitute for a proper lunch'.

We were impressed by the careers department where there has been a serious investment in staffing. Year 11 and sixth form pupils have a number of one-to-one interviews and these are supplemented by a Bromsgrove Futures programme of weekly visiting speakers. The contact with ex-pupils is also strong, so current pupils can get advice on careers and university choices and the chance to practise interview technique. There is a diverse intake and the careers department is well aware it is catering for wide range of needs – another example of how, despite its size, the school is interested in individuals.

Pupils clearly feel the school is good at listening. The head boy and girl lead regular school forums with no member of staff present and they told us the very positive results from these meetings. Pupil voice is increasingly bedded into all aspects and creates an atmosphere that pupils really are at the centre of this school.

### **Pastoral care, well-being and discipline**

The pupils do need a degree of self-discipline to flourish, parents told us. They need to manage themselves to some extent especially as they get older – which is seen as excellent preparation for life beyond Bromsgrove for those who succeed, but some parents knew pupils who had struggled with it. Discipline is seen as being robust and fair and pupils need to be prepared to accept it without arguing the toss. Uniform regulations are enforced strictly. Punishments for serious breaches of school rules ('but it's very rare,' pupils assured us) are consistent and take sensible account of the culprit's previous history, but there is very little debate round drugs or sex – you are out. The underpinning rule is that you must not stop others from learning.

Pupils and parents spoke very warmly and appreciatively about members of staff both on the academic and pastoral side. The overriding sense is that well-being and the whole person really do matter to staff.

### **Pupils and parents**

The school sits somewhere between highly competitive Birmingham and posh boarding school clientele. Families typically have both parents working and are fairly diverse, but probably not a lot of old money and quite a number of military families. It attracts English families who want an international community - there are boarders from all over the world - and a choice of routes post-16. Bucking national trends, there has been an increase in British boarders and prep boarding in recent years. The pupils we met were delightful and genuine. They were articulate and thoughtful and all quite different from each other, which was refreshing. The situation of the school is an asset – it is in a good central England location, easy to reach from all corners of the country.

### **Entrance**

At 13+ tests in English, maths, verbal and non-verbal reasoning and essay writing. The largest cohort from the school's own prep. No automatic entry, but parents seem to feel that plenty of warning and advice is given if a child is unlikely to be accepted to move through. At sixth form level, entry depends on GCSE results and an interview for UK candidates.

### **Exit**

There is a seriously impressive range of courses, universities and countries in terms of pupil destination that reflects the wide sixth form clientele. In recent years, pupils have gone on to do catering, boat building, digital games study as well as maths at Cambridge, PPE at Oxford and mainstream academic subjects at strong UK and global universities, including lots of future doctors and engineers. Five to Oxbridge in 2016 and seven medics.

### **Money matters**

You are paying for the excellent facilities and opportunities as a boarder or a day pupil. Learning support is included in the fees as is ESL tuition. The head is very conscious of the need to widen access and play a part in promoting social mobility. He is actively building a bursary fund and currently there are 98 children on significant fee reduction. He tells us that past pupils are very receptive to raising funds for bursary support. Scholarships are on offer for academic, sporting, artistic and musical talents.

### **Our view**

Bromsgrove manages to combine the feel of a local family day school with an international boarding school, attracting pupils both for its sporting reputation and also its academic offer and results. It is a carefully crafted hybrid that works. There is a culture of hard work and hard play and an earnestness about the pupils that is beguiling, far from the arrogant outcome some parents fear in independent schools. The arts side of the school is definitely in ascendency, both in terms of the huge financial investment and in the mindset of the community. We want to be invited back for the first performances in the new theatre and concert hall - we expect them to be world class.

## **DATA PROTECTION**

The admissions forms which you complete give us lots of personal information about you and your child. Your child's old school also gives us information about your child. Like other organisations we need to keep this information safe, up-to-date, only use it for what we said we would, destroy it when we no longer need it and most importantly treat the information we get fairly. For more information about how the School will use your information and your child's information, please see our Pupil Privacy Notice and our Parent Privacy Notice. Both of these documents are published on the School website: [www.bromsgrove-school.co.uk](http://www.bromsgrove-school.co.uk). If your child is aged 12 years or over he/she has the maturity to exercise his/her own data protection rights, please discuss the Pupil Privacy Notice with him/her. If you have any questions about our Privacy notices please contact the Bursar.



# BROMSGROVE SCHOOL

## Registration Form

Please complete in **BLOCK CAPITALS**. Return to the Admissions Department at the address shown on the back page, together with a non-refundable registration fee of £100. We need this information to be able to process your application for a place.

School of Entry	<input type="checkbox"/> Senior School (13-18)	Photograph
	<input type="checkbox"/> Preparatory School (7-13)	
	<input type="checkbox"/> Pre-Preparatory/Pre-School (3-7)	
If Sixth Form	<input type="checkbox"/> A level <input type="checkbox"/> IB <input type="checkbox"/> IFP <input type="checkbox"/> ALP (Fifth Form)	
A level or IB Subject choices (if known):		

### Pupil Details (BLOCK CAPITALS)

Surname (As shown on passport)	Boy or Girl
First Names (As shown on passport)	Preferred Name
Date of Birth	Place of Birth
Nationality	Religious Denomination
First Language	Passport number
Proposed month and year of entry	
House Preferred (Senior School)*	Ethnic Group
<input type="checkbox"/> Day <input type="checkbox"/> Weekly Boarding** <input type="checkbox"/> Full Boarding	

\* Preference is not guaranteed  
\*\* Limited places available, priority is given to pupils living within a 40 minute journey time from the School

**Connections with the School. Please mention here the names of other members of the family attending Bromsgrove School or registered for entry; or any other connection with the school e.g. Old Bromsgrovian and their relationship to the applicant.**

### Previous Record

Present School	
Head Teacher (name and title)	Date of Entry
Address	Telephone
Fax No.	Email
Does your son / daughter have any boarding experience?	
Previous School(s), with dates of attendance	

**Parent One/Legal Guardian**

Title (eg, Mr, Mrs, Dr)	First Name	Surname		
Marital Status:	<input type="checkbox"/> Married	<input type="checkbox"/> Divorced	<input type="checkbox"/> Single	<input type="checkbox"/> Cohabiting
Home Address				
Postcode	Country			
Please indicate if this address is to be used for:				
	<input type="checkbox"/> Billing	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Pupil's Residential Address	
Daytime Telephone	Evening Telephone	Mobile Telephone		
Email				
Occupation				
Employer's Business Name and Address				

**Parent Two/Legal Guardian**

Title (eg, Mr, Mrs, Dr)	First Name	Surname		
Marital Status:	<input type="checkbox"/> Married	<input type="checkbox"/> Divorced	<input type="checkbox"/> Single	<input type="checkbox"/> Cohabiting
Home Address				
Postcode	Country			
Please indicate if this address is to be used for:				
	<input type="checkbox"/> Billing	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Pupil's Residential Address	
Daytime Telephone	Evening Telephone	Mobile Telephone		
Email				
Occupation				
Employer's Business Name and Address				

**Do both parents have parental responsibility for the child? (If No, please give details in a covering letter).**

Yes  No

**Do both parents agree that the child should attend the School? (If No, please give details in a covering letter).**

Yes  No

**Other people with parental responsibility**

Please provide the name(s) and current address(es) of any other person with parental responsibility (ie legal responsibility) for the above named child. Their consent to the child attending the school will be required if an offer of a place is made.

**Is there anyone else whose consent to the child coming to the School is required? (If Yes, please give details in a covering letter).**

Yes  No



Is it proposed that anyone other than the parents will pay or guarantee payment of fees? (If Yes, please give details in a covering letter).

Yes

No

Name and address of person to whom accounts for fees should be sent (if not Parent or other person with legal responsibility).

Please outline any of your child's artistic, dramatic, musical or sporting skills or experience and any other hobbies and interests.



**If you have indicated that your child is a resident of a country outside the EEA, or if you have provided a home address for correspondence outside the EEA, please note that the School is required to take steps to ascertain that your child has permission to be in the UK.**

Please confirm whether your child will require sponsorship from the School in order to obtain a visa to study in the United Kingdom at this School (if applicable)

Yes

No

If another valid immigration category applies to your child, please provide full details below:

If your child has or will have a time restricted or temporary visa in any other immigration category (for example as a dependent) please provide a copy of this when returning this form. Please note that we will be unable to process your registration until such copy documentation is provided.

Please note that we reserve the right to:

- a) request further information and sight of documentation in support of your declarations regarding immigration; and
- b) to share information with the UK Visas and Immigration (UKVI) and the Home Office for the purposes of compliance with our responsibilities as a licenced sponsor.

The School may be required to notify and / or supply information relating to your (ie the parents) and / or your child's right to enter, reside and / or study in the United Kingdom to UKVI and the Home Office (and to do so whether we sponsor your child or not).

**Please include a photocopy of the personal details and photograph page of your child's passport.**

## Confidential Information Form

All information received in this form will be treated in confidence.

Child's full name	
Name of parent/legal guardian (1)	
Name of parent/legal guardian (2)	

Please disclose any medical condition, health problem, allergy or food intolerance affecting your child.

If applicable to your child the information provided will help us in administering the School's admissions procedure and to help us plan for their arrival. Please let us know of any:

- learning difficulty
- special educational need
- disability
- behavioural, emotional and / or social difficulty, disciplinary issues.

The information provided in this form will enable the School to consider any adjustments that it may need to make to assist your child to partake in the School's admissions procedure or when he or she enters the School.

Please provide us with as much detail as possible in the space below. Where possible, please provide any relevant documentation such as medical reports, assessments etc.

Prior to the commencement of the admissions process, we will contact you about any special arrangements your child may require.

The information requested on this form is needed because the School has contractual and statutory duties towards your child. For more information about how the School will use your information, and your child's information, please see our pupil privacy notice and our parent privacy notice. Both of these documents are provided with the letter of offer and published on the School's website: [www.bromsgrove-school.co.uk](http://www.bromsgrove-school.co.uk).

## Notes

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admissions requirements of the School at the time offers are made. A copy of the School's Terms and Conditions will be supplied on request.

### How we will use the information provided in this form

This information will be used by the School during the admissions process in order to manage and assess your application and your child's suitability for a place at the School.

For example:

- We may contact your child's current or previous school to ask for a reference;
- We may contact other people with parental responsibility to check they consent to your child joining the School;
- The Confidential Information form will be used to ensure that we have made any reasonable adjustments for your child when they visit the School or during any entrance assessments. Failure to disclose may result in a place being withdrawn.

We may also need to share information with UKVI as outlined above.

If your child is not offered a place, or if you do not accept the offer of a place, we will only retain this information for as long as we need to. Unless there are exceptional circumstances, information is kept for a year after the end of the admissions process.

For more information about how the School will use your information, and your child's information, please see our Pupil Privacy Notice and our Parent Privacy Notice. Both of these documents are published on the School's website. If your child is aged 12 years or over, please discuss the Pupil Privacy Notice with him/her.

## Declaration

I / We request that our child named above is registered as a prospective pupil.

I / We enclose the non-refundable Registration Fee of £100 together with this completed Registration Form, duly signed by me / us.

Signatures of parents / legal guardians:

	First parent/legal guardian	Second parent/legal guardian
Signature		
Name in full (Please include all names)		
Relationship to the child		
Date		

Registration Fee of £100  
(Cheques made payable to Bromsgrove School)

Educational Psychologist's Report  
(if applicable)

Photocopy of personal details and photograph page from their Passport

### Please return to:

The Admissions Department, Bromsgrove School, Worcester Road, Bromsgrove B61 7DU  
E mail: [admissions@bromsgrove-school.co.uk](mailto:admissions@bromsgrove-school.co.uk) Tel: 00 44 1527 579679



# BROMSGROVE SCHOOL

## Scholarship Application Form

Bursary application forms can be obtained from the Administration Manager, Mrs Kim Elvy, by email on [kelyv@bromsgrove-school.co.uk](mailto:kelyv@bromsgrove-school.co.uk) or by telephone on 01527 579679 ext 237.

Surname	Date of Birth	
Other full names		
Address		
Contact Telephone numbers		
Present School including Head's name, School name, address and telephone number		

Which scholarships are you applying for?, please tick as many boxes as applicable.

	11+	13+	16+
Music <input type="checkbox"/>	Academic <input type="checkbox"/> (Internal candidates)	Academic <input type="checkbox"/> (Internal candidates)	Academic <input type="checkbox"/>
Academic <input type="checkbox"/> (Internal candidates)	Music <input type="checkbox"/>	Music <input type="checkbox"/>	Music <input type="checkbox"/>
	Art <input type="checkbox"/>	Art <input type="checkbox"/>	Art <input type="checkbox"/>
	Drama <input type="checkbox"/>	Drama <input type="checkbox"/>	Drama <input type="checkbox"/>
	Sport <input type="checkbox"/>	Sport <input type="checkbox"/>	Sport <input type="checkbox"/>

Please complete the following sections

### MUSIC SCHOLARSHIP (11+, 13+, 16+)

Instrument or Voice	How long have lessons been taken?	Last grade exam details and date taken	Approx grade if no exams taken
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Please complete: Music is important to me because...

### SPORTS SCHOLARSHIP (13+, 16+)

Details of sporting achievements including any county, regional or national representation:

Please indicate which sport you would like to be assessed in:

**ARTS SCHOLARSHIP (13+, 16+)**

Details of artistic achievements and interests:

**DRAMA SCHOLARSHIP (13+, 16+)**

Details of any drama achievements and interests:

**16+ ACADEMIC SCHOLARSHIP**

Please tell us of your career aspirations and which university/courses you hope to apply to:

**QUALIFICATIONS AND SUBJECT CHOICES**

GCSE subjects already taken or to be taken	Grade/ predicted grade	Proposed Lower Sixth Subjects	
		A Level	IB
1)		1)	Higher Level
2)		2)	1)
3)		3)	2)
4)		4)	3)
5)			Standard Level
6)			4)
7)			5)
8)			6)
9)			
10)			

Will you also be applying for a means tested bursary?

Yes

No

Name of Parent or Guardian (Block Capitals).....

Signature of Parent or Guardian..... Date.....

Parent's email address for acknowledgement receipt:.....

**This form should be returned to:**

The Administration Manager, Bromsgrove School, Worcester Road, Bromsgrove B61 7DU. Email [kelly@bromsgrove-school.co.uk](mailto:kelly@bromsgrove-school.co.uk)  
**By the first working Monday in January**



## NOTES

## NOTES



Bromsgrove School, Worcester Road, Bromsgrove, Worcestershire, B61 7DU 01527 579679

[www.bromsgrove-school.co.uk](http://www.bromsgrove-school.co.uk)